

Flossmoor Community Church

Governing Board Minutes

From September 24, 2019

Members Present: S. Byrd, A. Carvalho, R. Courington, S. Dobben, K. Lipe, V. Richardson, P. Royster, T. Thrall. Staff present (either in full or in part) Pastor Fred Lyon, Jamie Ford, Brooke King. Guests present (either in full or in part): Lois Glasgow, Chair of Foundation Board; Ben Van Voorhees, Chair of the 2019 Stewardship Campaign

1. *Opening Prayer:* Steph
2. *Minutes:* Minutes of August 27, 2019 were approved.
3. *Treasurer's Report:* Jamie Ford reported on behalf of Bob Norby. Expenses exceeded revenues by \$33,000, of which about \$11,650 will be reimbursed by the Foundation. Other than the Sanctuary dimmer switch (to be funded by the Foundation), expenses have been in line with budget. Plate offerings at about 50% of budget. Pledge collections were also down by \$10,000. Both these figures are likely to rise in September. Sharing fees for both buildings are well ahead of budget.
4. *Pastor's Report:* Fred distributed a summary of activity for the month. He will be providing a written, integrative report to the Board so we have a better sense of the overall activity and priorities among staff.
5. *Community Fest:* Brook King reported that the Fest was an excellent success, raising about \$3500 for the care of the Community House. Event was well-attended, favored by excellent weather, and helped bring forward the identify of FCC. Volunteers were abundant except for clean-up. The event may continue to be held over Labor Day weekend, as more guests than we had cannot be accommodated.
6. *Stewardship:* Ben Van Vorhees stopped by to summarize the stewardship campaign, to be focused on our faith stories, and requested that Board members assist by each of us calling about 15 members to alert them to the coming campaign. The Committee will provide a script and discussion points, which may be personalized to the caller.
7. *PADS:* The Board agreed to staff two fifth Sundays (12/29 and 3/29). A sign-up sheet was passed around.
8. *Personnel:* Sharon distributed the updated pastor job description. Changes included removing reference to "senior" pastor, aligning committee assignments with the current configuration, and adding the requirement to have a heart for diversity and community engagement, a frequently mention value in recent congregational and elder surveys. Action: the new job description was approved.
9. *Worship and Arts:* Steph announced that the Praise team will go on hiatus until January, so that a new director and instrumentalists can be found. The five Sundays now open will be covered by pick-up groups, similarly to what we do over the summer.
10. *Legacy Project:* Fred announced an event by the Legacy Project, to discuss issues related to the teaching of historical achievements by the LGBTQ community.
11. *Visioning:* Anna led a discussion of our effort as a Board to "own" the post-worship gathering, using as a discussion starting point a letter recently received from a guest.

Closing prayer: Anna

Respectfully submitted in Jen's absence,
Anna Carvalho

Board of Christian Education October 2019

Children's Ministry Leslie Maxie

Highlights:

- Sunday school started off very well. We have about 46 kids and they are all coming regularly.
- We had parent observation day last week and had about 10 parents attend. They enjoyed themselves and were very involved.
- We have started a 2-3-year-old group. There are about 8-10 coming most weeks. They seem to be grasping the main take away from week to week.

Hopes:

- Hoping that all kids will continue to attend
- Hoping for more parents next time.
- Having a community Halloween party at the end of the month. Hoping the turnout is as good as last year (about 200 people)
- Starting practice for the pageant soon, hoping that goes well and that we have good participation.

Youth Ministry Allison Billings

Highlights:

- We had our first Sunday Night Group at the end of September. We watched the Nightmare Before Christmas. It was supposed to be outside, but due to weather, we had a change in location. Even with the bad weather we had a great turnout.
- Tribes is currently planning to teach Sunday School at the end of October and into November.
- The youth participated in worship on World Communion Sunday on October 6th. We had over 30 youth help, including serving communion and even baking some of the bread. It was a great experience for our youth to get to participate in so many aspects of worship.

Hopes:

- Quest has their first retreat to Tower Hill October 25-27th.
- Tribes will teach Sunday School October 27th, and November 3rd & 10th.

Adult Education Jessica Groen

Highlights:

- The Bonhoeffer Wednesday night study, the Acts and Epistles Sunday morning study, and the Sunday morning drop-in sessions have all been going well over the last month.
- Brooke has been including regular reminders and descriptions in the Narthex and weekly church bulletins.
- Some parents at the drop-in session on responding to epithets and bias incidents requested more time, discussion, and training on this topic, so I am doing some research on possibilities for spring.
- I have been regularly attending the Wednesday night group and facilitating the drop-in sessions, and the participants seem engaged and interested in the topics discussed.
- The presentation on Generation Z by Emily Bosscher was extremely informative and helpful for church leaders who care about including and engaging youth members in congregational life. Betsy Hanzelin and I both have a

copy of the power point document Emily used if any Governing Board members or FCC staff are interested in viewing that.

Hopes:

- We are looking forward to Trina's return from Michigan, as her contributions to this committee are valuable.

Weekday Preschool

Dallas Collins

Highlights:

- WPS is hosted a Dine-Out at Twisted Q on 9/25, and most teachers with a few parents attended a screening of "No Small Matter" as our September professional development at the Homewood Science Center.
- Parent/Tot started 9/26- with 9 children and their caregivers
- Our annual Sock Hop was October 4 at the Community House- a fun night with about 35 families. They décor was amped up this year but attendance was slightly down this year.
- Field Trips were scheduled for 10/7 & 10/8 to Windmill Acres in Beecher & The Children's Farm in Palos Park- they had fabulous weather both days
- Picture Days were scheduled for 10/10 & 10/11, we used local Thomas Photographic
- No school 10/9 for Yom Kippur & 10/14 for Columbus Day

Hopes:

- Erin Keigher will be rotating into our Teddy Bear & Snoopy classrooms for Language & Literacy groups starting 10/22
- We're prepping for Halloween parties on October 29 & 30
- Playground Clean-up is scheduled for November 2
- November/December enrichments begin 11/5 with Tumble Bears continuing on Tuesdays, Cooking & Science on Wednesdays, and Mixed Media Art & Wild About Books on Thursdays.
- No School November 11

Submitted by Rebecca Courington, Chair

Properties Committee

October 2019

Highlights:

- Sanctuary Lighting Update – Nesko has ordered the new system and hoping for delivery October 31, 2019. Will schedule work as soon as they have shipping confirmation. Approximately 2-week project. Jamie will work with worship leadership to reduce disruption of services as much as possible.
- Music Wing Flat Roof Update – finalizing contract for complete tear off and replacement. Will schedule ASAP before weather changes.
- Maintenance office has been repurposed for Director of Communications and Community Engagement office (Brooke). Dave Dau and Bob Callahan are now in the main office.
- 2 large trees in front of Community House, 2 dead bushes and pine tree in front of main entrance were removed.
- 3 new sign posts are being made to replace the signs outside of the office entrance, Community House and Travers entrance. Brooke is designing and order new aluminum signs to go in new posts.
- HVAC contractor will switch the system from A/C to heat by end of week (10/18).

Hopes:

- Review Reserve Study for needed updates, planning for 2020 and 2021
 - Properties committee plan to meet in early November to plan and coordinate with Foundation
- Dispose of 3 upright pianos that can no longer be tuned and we cannot give away (no interest)
- Secure snow/ice removal contract for upcoming winter
- Schedule fall clean-up of gardens/lawn

Submitted by Jamie Ford, staff representative

Personnel Committee

October 2019

Highlights:

Jamie Ford hired Megan Maginity for the part-time administrative assistant position. Megan will work Monday-Friday, 9 a.m. – 1 p.m.

Sharon Dobben, Chair

Board of Congregational Connections

October 2019

HIGHLIGHTS:

- Discussed new member meeting and needed some members to volunteer for meeting. Maybe if there is enough interest to do another meeting in January.
- Our postcard project we normally do in November for inactive members we probably will not need to do this year.
- Discussed our community event BYOB Bingo. Volunteers spilt the pot, and Leslie Maxie will be our MC for night.
- Discussed the next big event, Community Show off and volunteers for that night.
- Discussed more ideas for the new year which we will work with Faith and Action and Adult Ed on the next connect event.

HOPES:

- The Board will continue to brainstorm Ideas for connect events and come up with plans for 2020 with the hope of getting our congregation and community together.

Submitted Vanessa Richardson, Chair

Worship and Arts

October 2019

Highlights

We will look at possibly putting a Worship and Arts section into the Narthex to cover what is going on in our world. Places to put announcements and issues or sign ups related to W and A. Katie and Fred will work with staff and keep us posted

Services for Christmas 4.8.10 Still need readers for all services. This year we will need less readers this year for 8 and 10.

- **Ushers** - Still need more subs and help with holiday services. Hoping to attract younger families to the sub list.

- **Greeters** - Greeters need 10:00pm on Christmas
- **Liturgists** - Liturgist needed for the Sunday after Thanksgiving, Advent and Christmas. We are doing lighting of candles during advent so will need families for that.
- **Art** - David's photo's down in one week and Peter Scott is up next and then the church holiday cards. Christmas cards from church members will be up for December. This was well received last year. Cards to not doesn't have to be pictures just any it can be anything you think is appropriate as a greeting from your family. One of the HF student artists will be January.
- **Music** - Still looking for a Praise director. We have found an accompanist Praise Sundays through January.

Hopes

We would like to all folks who are our front line with congregation, heavily hosts, ushers, together with Worship and Arts committee members to have a Saturday morning hospitality get together to serve as a refresher and a way to share best practices related to hospitality at worship. Include 5-minute rule etc....Looking to make this happen in November

Submitted by Stephanie Poole-Byrd, Chair