

FLOSSMOOR COMMUNITY CHURCH
GOVERNING BOARD MEETING MINUTES
WEDNESDAY, FEBRUARY 28, 7 PM
FCC FAMILY ROOM

"NOW TO EACH ONE THE MANIFESTATION OF THE SPIRIT IS GIVEN
FOR THE COMMON GOOD" 1 CORINTHIANS 12:7

INSPIRED BY THE RISEN CHRIST
WE
SEEK – CONNECT – SERVE

Members Attending: Stephanie Byrd, Dana Dolan, Linda Gilley, Lois Glasgow, Karen Hoag, Scott Kappmeyer, Betty Jo Norby, Chris Riedel, Deb Robertson, Rosanne Schutz, Tim Sullivan, Shari Sweeney, Nils Wickstrom
Members Excused: Sue Detrick, Esther Jenkins, Phyliss Royster
Staff Present: Pastor Fred, Betsy Hanzelin

OPENING PRAYER (Betty Jo)

JOYS & CONCERNS

DEVOTION Fred led a discussion of questions around Psalm 34:8: O taste and see that the Lord is good!

APPROVAL OF MINUTES from January 23, 2018
Minutes from January 23 were approved as submitted.

TREASURER'S REPORT (Chris)
Significant improvement to the budget has been made since the last meeting. Future meeting conversations will focus on strategizing for next year's budget.

PASTOR'S REPORT (Fred)
Fred has been working with the Personnel and Long-Range Vision committees and is planning more pastoral care calls.
In the past, the Annual Congregational Meeting was held in June and the Midyear Meeting in January. With the shift in FCC's fiscal year, motion was made to change the name and agenda of the two annual meetings. Two Congregational Meetings will be held, in January (approval of the budget and Foundation meeting) and June (vote on slate of nominations to align with program year, which is generally the school year, and accept reports from boards and committees). **Approved.**

NEW BUSINESS

- April PADS sign-up (Shari)
- Board of Outreach – *postponed; email vote tomorrow*
Action Item: Approval of Recipients of Easter Offering
- Nominating Committee
An online form is now available for nominating candidates.
Action Item: Approval of Focus Elder continued focus for 2018-19. **Approved.**
- FCC Foundation Report (Lois)
Due to savings of \$12,000 in estimated costs for implementing the facilities plan, the Foundation Board will reimburse for a few specific additional projects at the Community House that were not included in plan.

- Focus Elder Report (Roseanne)
The Women Helping Women group that Trina Hayes initiated will be re-established. The focus is on connecting women with other women professionals, e.g., lawyers, doctors, accountants, to help with issues they are facing. Starting as a group educational program at the 11:00 Education Hour, participants will drive how the program develops.
- Promotion/Publicity Committee Report (Betsy)
A group of volunteers is working with Betsy, with funds set aside for the purpose this this year, on efforts to be more regularly visible in the HF Chronicle, Facebook, Google, and other channels.

OLD BUSINESS

- Nominating Process Update
- Stewardship Update
Scott presented highlights from his report on efforts to keep stewardship going. Their meeting next week will focus on what now, what next? And ways to be creative and innovative. There has been some response to padding the plate challenge.
- Community House Committee Update (All)
The February Chinese New Year event was very successful. Upcoming: March – Race talk on tap; April – another show off; monthly plans are made through August.

ANNOUNCEMENTS

- Next GB meeting - Tuesday, 3/27/18
- *The Beauty Suit* program featuring author Lauren J. Sheilds, is coming up: 1-3 pm on March 4. Lunch optional add-on.
- A women's event featuring wine and chocolate is planned for March 23 in the Community House, along with efforts to get more visibility for the men's beer exchange on March 9.
- On Wednesday evenings in April 7-8:30 pm, Fred will teach a class based on *Everything Happens for a Reason and Other Lies I've Loved* by Kate Bowler.
- The Stay Woke event very successful, with a full sanctuary (100 people?) and half of the people not church members.
- Deb needs a sub to take minutes for the next meeting.

CLOSING PRAYER (Betty Jo)

ADJOURN 8:10

Governing Board Report, March, 2018

Board of Christian Education

Submitted by Linda Gilley

Children's Ministries

- *Easter Egg Hunt has been moved back to Easter Sunday at 10am between the two worship services
- *Vacation Bible School will take place June 11-15 from 5:30-7:30 and the theme is "Heroes of the Bible"
- *Sixth Grade crosses will be presented during worship 5/6
- *Sunday School and Worship Wigglers are on Spring Break 3/25 and 4/1

Weekday Preschool

- Registration materials went out March 8 & 9 to current families and FCC church families. As of March 23 we have 75 children enrolled, with waiting lists developed for some classes and schedules.
- Parent/Teacher conferences were held March 22 and 23. Classes will be on Spring Break March 26 through April 2 and will resume Tuesday, April 3.
- Enrollment for the Winter/Spring Enrichments finished up January 12. Lights, Camera, Action; Weekday Explorers and Weekday Scientists are full. We added a second teacher to Lights, Camera, Action to open up some more spots. There are some spots available in Tumble Bears.
- Lunch Breaks continue with a Monday & Friday date offered in April.
- Marji will be attending the NINPA (Northern Illinois Nature Preschool Association) professional development meeting February 22 where the topic will be the purpose and process of early childhood assessments. Planning has begun for WOW (World of Wonder) International Nature-based Early Learning Conference to be held August 1 – 4 at Brookfield Zoo that NINPA is co-sponsoring.
- The Teachers' Meeting was held Friday, March 2. Marji facilitated discussion on successful parent/teacher conferences.
- The preschool Family Fun Event was held Saturday, February 24 in the Promised Land. We had Nature's Creatures animal show, children's music, children's yoga and a group craft scheduled. Check out the paper chain snake going down the preschool hallway! Art 4 Soul was there to make handprint tiles for those that would like. Barb Johnson and Marji will be putting them up in the preschool entryway over spring break.
- Playground clean-up will be held on Saturday, April 7. New mulch and sand will be ordered and raked in to the playground areas. The "Green team" is coordinating a classroom composting project for after spring break. We hope to have the children use their homemade compost for planting in pots and the garden areas of the preschool.
- Erin Keigher continues to visit the 2 and 3 year old classrooms each week, (It is an every other week schedule for the children), for a Language & Literacy circle time. The children look forward to her visits. She provided resource materials from the speech and language screenings for teachers prior to conferences.
- Dallas continues with the Project 50 program and meets with 4/5 year old classes about once a month.
- The South Suburban Chapter of ILAEYC (Marji is a Board member) hosted a workshop on "Beginning Writing: A Child's Point of View" on March 21 at Orland Park Library and will be sponsoring a Directors' Network Luncheon on April 12 in Glenwood with a speaker on employees and social media use.
- Marji attended the NINPA (Northern Illinois Nature Preschool Association) professional development meeting on February 22 where the topic was the purpose and process of early childhood assessments. Materials from the meeting were brought back to Weekday staff and included in the parent/teacher conference discussion. Planning has begun for WOW (World of Wonder) International Nature-based Early Learning Conference to be held August 1 – 4 at Brookfield Zoo that NINPA is co-sponsoring.

Youth Ministries

- Sophs(10th grade) served PADS Sunday 2/25
- Sohps (10th grade) spent 3 weeks teaching Sunday School & LOVED it – check our Facebook for pictures. We're hoping to do this again next year as it was a great leadership opportunity for our 10th graders and allowed us to spend time with the kids in Children's Ministries.
- Tribes (7th & 8th grade) had game night on Friday March 2nd. They got to play some old favorites like Cheeto Head & Sardines.

- Our small team/task force of parents & current staffers met for the first time to kick off our conversation about the youth program. It went great & we're looking forward to another meeting in April to dive deeper into some areas of our previous discussion.
- Youth Big Room with Peer Jury on 3/18
- Tribes served PADS Sunday 3/18

What's coming up:

- Spring Break! No Youth Group March 25th & April 1st
- Spring Retreats for both Disciples (9th grade) and Sophs (10th grade) April 20-22nd
- Work Trip information is going out. We're heading back to Tower Hill this year June 5th-9th. More information on our website & bulletin board. If you know any adults who are interested, we are ALWAYS looking for more adult chaperones.

Adult Education

The month of March has been a busy one for Adult Education. Our Lenten classes included Bible Study with Phil and Rebecca Courington, a continuation of the study and discussion of *A Bigger Table, Building Messy, Authentic, and Hopeful Spiritual Community*, and a program on Toxic Charity.

Looking ahead to April, we're offering an inter-generational field trip to the Chicago History Museum the afternoon of Sunday, April 8 where we'll visit the "Race: Are We So Different?" together. Our goal is to use this as a springboard for further discussions on race and diversity. Pastor Fred will offer a discussion study of Kate Bowler's *Everything Happens for a Reason: and Other Lies I've Loved* on Wednesday evenings in April. The study of *A Bigger Table* led by Trina Hayes will also continue on Sunday mornings in April.

Report of the Board of Lay Ministries To the Governing Board March 2018

Highlights

- Lay Ministries hosted a well-attended **Coffee & Connections event for newer members** on Sunday, March 18th. Thank you to Fred, Shari, Chris Dolan, Esther and Betsy for participating!
- Our next **New Member Information session is April 15th** and our Spring New Member Sunday in worship is April 29th. Invitations will go out to visitors during holy week. *Please contact Betsy or Dana if anyone you know should be invited.*

Hopes

Membership Development

- **A newer member dessert party will be hosted by Lay Ministries in June**, to help keep this group engaged and connected.
- **Lay Ministries will be reaching out to newer members in April to schedule a check-in call** and respond to any questions, suggestions or requests they provided on feedback cards at Coffee & Connections.
- **Lay Ministries is seeking Governing Board volunteers in April**, who are willing to help call "**missing members**" who have not attended worship in 4+ months (and have received "we miss you" postcards already from the church), in an effort to reengage them.
- **Lay Ministries would like to plan a "Share What You Love" about FCC (invite a friend) all-church personal invitation campaign leading up to a September kick-off Sunday and other fall 2018 programs.** The publicity taskforce could partner on this effort potentially with supporting promotions/advertising?
- Lay Ministries would love to start a "**New Neighbor Welcome Program**" in the fall, with ready-to-go welcome packages about the community and church, available to all in the Narthex as needed.

Connect & Involve

- Lay Ministries discussed ways to help keep members and the greater community engaged and connected, in partnership with other Boards, Committees and programs. **Ideas prioritized include:**
 - Hosting/helping at the **Lighthouse Pride event** in June as needed.
 - Hosting/helping at any **upcoming Community House task force events**.
 - Planning/hosting a **fall kick-off parent social/speaker event**, in conjunction with Sunday school and youth group kick-off.
 - Developing a **rolling FCC online sign-up.com list**, to make it easy for the church and community to volunteer/get involved as program needs arise.
 - **How do we keep church and community engagement going in the summer, when less programs are offered? How can the Governing Board and others help here?** It would be great to have a summer event or two for each key group planned: Children, youth, adults, other groups?

Submitted by: Dana Dolan

**Report of the Board of Outreach Ministry
To the Governing Board
Submitted by Esther Jenkins**

Highlights

That which has been

- The GB approved, by email vote, dividing the Easter Offering between the Chicago Community Bond Fund and SAVE, a national program working with students to prevent school violence.
- Most of the discussion at the last meeting focused on the money that we will have to disburse in the coming year.

Hopes

Plans for the future

- On May 6, BOM will sponsor its annual food drive.
- We're still working on getting material on the Outreach bulletin board that will highlight our partner agencies.

**Report of the Nominating Committee
To the Governing Board
March 2018**

Highlights

- The Nominating Committee met on Wednesday, March 7th for the annual slating process
- Call letters to potential committee/board members will be mailed the week of March 19th

Hopes

- Follow-up calls to potential committee/board members will be made starting the week of March 26th

Submitted by: Karen Hoag

**Report of the Personnel Committee
To the Governing Board - 3/26/2016
Submitted by Tim Sullivan**

Highlights

The committee met on March 11. The primary purpose of the meeting was to begin the process of reviewing the staff job descriptions and staff positions. In conjunction with Long Range Vision, the committee will conduct a comprehensive staff review that has not taken place in a number of years. Given the changes at FCC in the past number of years, it is time to conduct this review.

Bob Norby shared Long Range Vision's outline of the suggested process and the committee agreed it was a good approach.

Hopes

Action Items

- Jenny and Fred will distribute job description to all staff members for their feedback on changes or responsibilities since the job descriptions were created.
- Tim will put together an organization chart for the committee.
- The committee will review all job descriptions to pull out the main work streams for each position to see if there is any overlap, or obvious changes that need to take place. Each member will focus on 3 to 4 job descriptions with the goal of reconvening around April 15 to go over the committee's finding as well as the feedback from current staff members.

PROPERTIES COMMITTEE REPORT

Submitted by Sue Detrick

Properties Committee met at the Community House on March 12th and reviewed all the improvements that have taken place over the last 9 months...

- New roof...gutters and down spouts
- Mens & Womens bathrooms remodeled
- Foyer freshly painted...new coat racks...new carpeting in foyer...new rubber mats inside main entry doors...old water fountain removed...glass replaced above door
- Kitchen painted...cleaned out...old storage cabinet removed
- New organized storage closet created from part of the kitchen space
- New storage boxes created for 8' tables...that also add counter space for serving in main room

Then we moved over to the Sanctuary to see the new LED bulbs that were installed and talk about....

- Gutter work to avoid flooding in Fellowship Hall
- Spring garden cleanupsplitting plants in mid-April....replacing dead plants in MacAfee
- Garden....lawn care.....cleaning up and planting the pots before Easter

Looking forward to the 2018 projects being funded by the Foundation....

- in the planning stages of updating the control system for the HVAC system for Church
- replacing exterior trim, soffit and fascia painting on Church
- Repairing 5 stained glass windows most in need of attention

**Report of the Stewardship Committee
To the Governing Board
Submitted by Scott Kappmeyer**

Highlights

- Moments for Mission
 - Focus will be on
 - FCC ministries
 - What brought members to FCC, with an emphasis on new members
 - The Committee identified a list of potential speakers that will be pursued throughout the rest of the year
- The Committee has decided not to further pursue those who gave last year but have not pledged this year – effort would not be worth the work
- The Committee recommends continued strong focus on recruitment of new members. Some suggestions are:
 - Open house
 - “Bring a friend to church “ Sunday
 - Every member is a recruiter
 - Reengage the “5 minute rule”
- The Committee recommends instituting an “exit interview” for members who leave and are willing to participate
- The Committee welcomes further input from the Governing Board

Hopes

- Continuing increases in pledges and weekly offering
- Successful new member efforts

“No Report”

FCC Foundation – Lois Glasgow, Chair

Board of Worship & Arts

Diaconate Board

Congregational Life