

Flossmoor Community Church

Meeting Minutes from the April 26, 2022

Governing Board Meeting

Call to Order

The meeting was called to order at 7:05 PM

Attendees Present

FCC Governing Board (GB, Board) : Anna Carvalho, Karen Cheung, Rebecca Courington, Larry Kane, Kenny Maxie, Bob Norby, Jackie Riffice, Mike Rogers, Terese Thrall.

FCC Staff members: Jamie Ford, Pastor Julie Van Til.

FCC Foundation President, Lois Glasgow

Opening Prayer

The opening prayer was shared by Bob Norby.

Approval of Minutes

Kenny Maxie called for a motion to approve the minutes from the March 22, 2022 GB meeting. The minutes were approved.

Treasurer's Report

Bob Norby began his report by stating the following: pledge contributions in March are above their budgeted amounts; sharing fees (e.g. Community House) are \$10,000 above their expected amounts; regular plate offerings are a bit behind their budgeted amounts; the Church, thus far, is generally tracking to its budget.

FCC is expected to have a new cleaning service by the end of the month. Three bids, from providers, have been submitted. It is believed that the new service will result in about \$6700 savings for the year.

The Church currently has 127 pledge units totaling \$542,146. Our budgeted pledge numbers have been met.

The GB was informed of the passing of Nancy Van Laten, a long term member of Flossmoor Community Church. Ms. Van Laten, who passed away in February 2021, left the Church a gift of approximately \$150,000. The first, partial payment of this gift is soon expected and will be added to the general operating funds of FCC. This contribution has raised the Church's total unrestricted cash to \$342,000.

Bob proposed the following monthly report and cash management recommendations:

A portion of Nancy Van Laten's gift should be used to fund a memorial in her honor.

A portion of Nancy Van Laten's gift should be tithed.

The recommendations resulted in a motion from Anna, calling for a determination of the best method of addressing memorials for deceased members of Flossmoor Community Church. The motion carried.

Bob continued his report by stating that the Finance and Properties committees, along with the FCC Foundation will work together on the Van Laten memorial.

Anna called for a motion to appropriate a portion of the Nancy Van Layton gift for tithing. The motion was approved.

Anna called for a motion to appropriate a portion of the Nancy Van Layton gift for the Faith-In-Action committee. The motion was approved.

As the Church's total cash balance is currently over \$350,000, there is a plan to invest a portion of this cash (approx. \$100,000) into a six-month Certificate of Deposit (CD). Depending on FCC finances, up to \$300,000 of our cash could be invested in CDs.

A motion to approve this action was made and carried.

FCC and Finance committee member, Dan Laven, has finished his audit of the Church's finances. A copy of the audit, which was positive, is available upon request. It is Bob's recommendation that an audit be conducted every five years at least.

Pastor/Head of Staff Report

Pastor Julie began her report by stating how thrilled she is about the recent shift in FCC's staff structure. She continued by stating that Jamie Ford and Betsy Hanzelin are performing their duties well. She also mentioned an upcoming retreat for the FCC Leadership staff, which has been planned for the month of June 2022.

Pastor Julie praised Rob Calhoun and Jeff Hamrick for their musical efforts in the Church in light of the short amount of time that they have been with FCC. She is pleased about how our Lent and Easter events and services were conducted. She is encouraged by the number of visitors present for Easter service and even more so by the fact that several of these visitors attended services the following week.

She stated that discussions have been held about returning the post Service coffee gathering.

Pastor Julie mentioned that graduations and Mother's Day are upcoming. During her general inquiry about possible outdoor FCC services and activities, she stated that Children's Ministries events are expected to continue in the summer. Pastor Julie continued by stating that the search for a Pastoral Care Assistant must proceed. She also asked the Board to recommend members for the Diaconate committee if we had candidates in mind.

New Business

Jamie Ford presented a report on the following:

Columbarium

Jamie met with the Columbarium committee last month. During the meeting, a request was made to increase the Columbarium fee to \$1,500 as it has remained unchanged for several years. A second request, to establish a Certificate of Purchase, was also made during the meeting.

It was suggested, during the committee meeting, that 40%, as opposed the current 60%, of the Columbarium purchase price be returned in the event that the spot is no longer needed. It was also proposed that if the space is no longer needed, after it is used, the fee will not be returned. The GB was informed that Columbarium niches must be paid in full at the time of purchase (i.e. there is no financing of Columbarium spots).

A motion concerning Jamie's requests was made and approved.

Weddings

Jamie stated that she is currently working with Ginger Peach, a wedding planning company, to create packages for weddings at FCC.

The Governing Board was also informed that non-members may now have weddings at FCC. Officiants of these weddings must be approved by Pastor Julie.

Memorials

The fees for memorial services and receptions at the Church are to be examined and (potentially) increased. There is also a proposal to create the position of Memorial Coordinator to assist those who require planning of these services. It is possible that more than one person may be needed to fulfill the duties of this position.

Old Business

Jamie Ford provided a brief update on FCC's COVID-19 policy. She stated that a few attendees are using the designated Masked area of the Sanctuary.

A date for the Governing Board potluck dinner has been determined. It is to occur on June 12, 2022, beginning at 6:00 PM and ending at 8:00 PM. Pastor Julie will host the event at her house. She requested that attendees bring chairs if possible.

The Zip Code party is scheduled for June 04, 2022.

Spiritual Development

The first of two scheduled discussions, regarding the Duke L. Kwon & Gregory Thompson book *Reparations: A Christian Call for Repentance and Repair*, was conducted during this Governing Board meeting. In the time allotted, we were able to fully explore the questions assigned to Anna Carvalho and Mike Rogers.

The second of these discussions, including the remaining, assigned questions is scheduled for the May 2022 meeting.

Closing Prayer

The closing prayer was shared by Lois Glasgow.

Adjournment

The meeting adjourned at 8:42 PM.

Minutes submitted by Felton Maxie, Governing Board Secretary