

FLOSSMOOR COMMUNITY CHURCH
GOVERNING BOARD MEETING AGENDA
TUESDAY, OCTOBER 30, 7:00 PM
FCC FAMILY ROOM

"NOW TO EACH ONE THE MANIFESTATION OF THE SPIRIT IS GIVEN
FOR THE COMMON GOOD" 1 CORINTHIANS 12:7

Members Present: Stephanie Byrd, Sharon Dobben, Dana Dolan, Theresa Gibbons, Linda Gilley, Rosanne Goodrich-Schutz, Rick Hanzelin,, Christian Kneeland, Phyllis Royster, Betty Jo Norby, Chris Riedel, Vanessa Richardson, Tim Sullivan, Jennifer Wojcikowski

Staff: Betsy Hanzelin, Fred Lyon, Jenny Sykes

Members Excused: Esther Jenkins

OPENING PRAYER (Sharon)

JOYS & CONCERNS Were shared

DEVOTION (Fred Lyon and Dana Dolan)

Governing Board and Staff contemplated "Abundance, Gratitude, Hospitality," by discussing 3 questions:

- 1) How have you experienced Abundance, Gratitude, Hospitality in your own life?
- 2) How have you experienced Abundance, Gratitude, Hospitality through the ministries of FCC?
- 3) What new ministries at FCC would you like to make happen to expand our focus on Abundance, Gratitude, Hospitality?

APPROVAL OF MINUTES from September 25, 2018

Minutes were approved as submitted.

TREASURER'S REPORT (Chris Riedel)

Currently under budget on expenses and ahead of the budgeted revenues. Chris provided budgeting templates to staff and will be sending the template to Governing Board Committee Chairs who have a budget.

Chris asked Governing Board Committee Chairs to submit a draft budget by the next Governing (12/11) or sooner.

PASTOR'S REPORT (Fred Lyon)

Fred remarked about the energetic launch of the Stewardship Campaign, noting that the congregation seems engaged and enthusiastic.

FCC will be hosting the Thanksgiving service on Wednesday, November 21st, at 7:30pm.

Preachers have been secured for all 5 Sundays when Fred will be on sabbatical.

OLD/NEW BUSINESS

- **FCC Strategic Focus Areas– Governing Board Input & Next Steps (Dana Dolan)**
Dana provided a sheet of Focus Areas, which included all the ideas that Governing Board members and staff came up with during the September meeting.

Governing Board members and staff discussed ideas about what God is calling us to do at FCC to support our four Strategic Focus Areas. Suggestions for further exploration included:

- Having a diversity conversation series – bringing back Race on Tap and Diversity Dinners
 - Expanding community outreach by continuing and growing events such as the Community House Fest, the Halloween party, and grow Youth groups
 - All agreed that more lay volunteers are needed to expand these events, rather than relying solely on staff
- **Community Engagement – Listening Outreach Plan (Rosanne Goodrich-Schutz, Dana Dolan)**

Rosanne and Dana distributed a flyer about a “Listening Outreach Plan” – recommending FCC Governing Board members get out and talk to Community Leaders to ask them 3 questions –

- What is breaking God’s heart in the community/schools? What keeps you up at night?
- What are the greatest hopes/opportunities for our community and schools?
- How can the people of the Flossmoor Community Church support and help?

Goals would be to listen and start a broader relationship with community leaders so FCC would be the church for the community. Discussions would be one-on-one.

Governing Board members and staff offered ideas and recommendations such as:

- Videotaping the discussions and putting them on the website.
- Modifying the first question to ask “What breaks your heart?” rather than “What is breaking God’s heart?”
- Defining “Community” as the community leaders who feed into our local schools.

Next Steps:

- Rosanne to talk with Rich Hoefeld
 - Chris to talk with Shelly Marks
 - Stephanie to talk with Michelle Hoereth
 - Tim to talk with Steve Anderson
 - Dana to talk with Cheryl Selby
- **Governing Board PADS Dinner Update (Theresa Gibbons)**
Each Governing Board member was asked to provide a donation of \$20 to cover breakfast, lunch, and dinner for PADS on November 25th.

Theresa also passed around a sign-up sheet for other items (food and beverages) and help with setup.

ANNOUNCEMENTS

- Stewardship Pledge Commitment Day – Sunday, 11/4
- New Member Reunion – Sunday, 11/11 at 11am
- Governing Board Hosts PADS Dinner – Sunday, 11/25
- Next Governing Board Meeting – Tuesday, 12/11 at 7 pm

CLOSING PRAYER (Vanessa Richardson)

ADJOURN

Meeting was ended at 8:22



Flossmoor Community Church

Where Christ is Central and Diversity is Cherished

Report of the Board of Outreach Ministry To the Governing Board December 11, 2018

Highlights

Outreach met on December 4 (we did not meet in November). We did preliminary recommendations for our grants for this fiscal year. Final recommendations will be sent to GB in January. Members reported on their visits to agencies that had received funds last year.

Submitted by: Esther Jenkins, chair

Governing Board Report Board of Christian Education December 11, 2018

Children's Ministries

Highlights:

- we had a great movie night in November, planning a game night for next week.
- kids are enjoying meeting in the temple all together and sharing songs and prayer and then moving to their own rooms for more age appropriate activities involving the story.
- this Dec 2nd all the kids are doing crafts that will be added to the church decorations for advent.
- this past Sunday the kids acted out the Christmas story in gibberish so that they could focus more on the emotions of the story rather than the words. It was a hoot!
- Katie VanHeel will be visiting us the next couple of weeks to teach us a couple of Christmas songs for the kids to sing for their parents on the 16th
- the 16th will be the Sunday school Christmas party with the parents. Kids will sing songs, and all will enjoy some Christmas crafts and fellowship.

Hopes:

I am hoping that this first season of Sunday school will be a springing board for future seasons. I am learning so much and hope to be able to do more and give more to the program for the start of the new year!
Also hoping more of the kids who signed up will actually show up more regularly;-)

Preschool

- **Classes:** Most classes are full although there are a couple of openings for specific age groups and schedules. Parent/Toddler began September 20 with one class meeting in Fellowship Hall on Thursday mornings, 9:15 – 10:15.
- **Staffing:** The staff meeting on November 5 included discussions about documentation and parent/teacher conferences. Vicki Meilach has been added to the sub list and completed the necessary background checks and forms. Erin Keigher completed free speech and language screenings for 3, 4 and 5-year olds and the results were shared with parents and applicable staff. She has been visiting the 2 and 3-year-old classrooms each week for a Language & Literacy circle time. Dallas Collins has started visits to the 4/5-

year-old classes for “Project 50” a program developed to help children with fine motor development and following directions.

- **Licensing:** This will be a relicensing year for the preschool. (The license is effective for three years and needs to be renewed every three years.) Marji contacted Gail Williams, our licensing rep and has started completing the necessary paperwork to send in to Ms. Williams next week. After the first of the year we will schedule one to two days for Ms. Williams to visit the preschool to inspect the facilities and files and complete the relicensing. A new requirement is that all licensed centers have their water tested for lead. We were also due to have a radon test as the last testing was last done December of 2015. Both tests were completed in October by Accurate Environmental Solutions, Inc. at a cost of \$775.
- **Enrichments:** Fall enrichment classes will wrap up in December and early January and included Tumble Bears, STEAM and Weekday Scientists. Registration for winter/spring enrichments will go out to parents before break and will begin at the end of January.
- **Professional Organizations:** South Suburban Chapter of IL AEYC hosted a teachers’ workshop October 3 on “Building a Productive and Positive Learning Environment”. Twenty-eight area early childhood teachers, including several Weekday teachers attended. We are planning a Directors’ Network meeting in January. Marji will take over as President of this organization in January. NINPA hosted a professional development “make and take” September 22 at Morton Arboretum. Board of Director Members all brought make and take ideas for nature in early childhood and participants visited the various tables and booths. About twenty-five teachers attended. The Board of Directors meeting in November included discussion on plans for the Midwest Symposium we are hosting in June.
- **Fundraising:** The first Dine Out for Weekday was held Monday, October 22 at Aurelio’s Pizza in Homewood. We received a check from Aurelio’s for \$231. Thank you to all for your support. The next dine out will be held after the first of the year.
- **Recycling:** The preschool has been collecting caps for a recycling project coordinated by the WPPA. The goal is 200 pounds of caps that will be made into a bench for the playground. As of November 27, we have 125 pounds of caps cleaned and sorted! There is a list of acceptable caps in the preschool hallway. Please clean all caps as the children will be sorting. The preschool continues to collect pop tabs for Ronald McDonald House and used ink cartridges to recycle with Funding Factory.
- **Community:** We are doing a pajama drive through Pajama Project again this year. There will be a gift box in the preschool hallway, Gathering Space and at Homewood and Flossmoor libraries for donations. Scholastic Books will donate a book for every pair of pajamas collected.

Youth

What we’ve been up to:

- 10/28 – For Sunday Night Group, youth served dinner to our PADS guests and covered the first shift. They threw our guests a Halloween Party, which turned out really well. We had at least 30 youth there to help set up, serve dinner, make lunches, and pack candy for all our guests. We have one other date in February for the youth to serve PADS again this program year.
- 10/31 – the Leadership Team had a Halloween Party here at church for our staffers. We had some very creative pumpkin carvers who made a “Jesus” pumpkin & a “Jonah in the whale” pumpkin. Pictures are on the church Facebook page – check them out (seriously they are really awesome)!
- 11/18 – Sunday Night Group dinner & service project with SCARCE (School & Community Assistance for Recycling and Composting Education). We sorted & peeled crayons to be recycled into other crayons. On average, our Sunday Night Groups have had great attendance – We had more than 40 in September, about 30-35 at PADS, and around 25 for this service project for SCARCE.

What we have coming up:

- 12/2 – Deck the Halls event. Youth will help decorate the sanctuary and outside of church for Advent instead of having youth group that day.
- 12/9 – Big Room in the Community House. Our leadership team is working on a Christmas pageant for the rest of the youth!

- 12/13 – Leadership Christmas Party @ Allison & Marc’s
- 12/16 – Last day of Youth Group for 2018 calendar year.

Adult Education

December is a slow month for Adult Ed and we have only two classes scheduled.

We partnered with Youth and Children's Ministries to decorate the church on Sunday, Dec. 2 and it was a great inter-generational effort and potluck.

We offer the following:

A Bigger Table: Building Messy, Authentic, and Hopeful Spiritual Community

Discussion led by Trina Hayes

Sundays, December 9 and 16 at 11 a.m. in the Family Room

Join us as we wrap up our discussion of John Pavlovitz' *A Bigger Table* and talk about ways we can live into the principles in the book in Part III: Under Construction. Read Chapters 11 - 14 for December 9 and Chapters 15 - 18 for December 16

Submitted by: Linda Gilley, chair

Governing Board Report

Properties Committee

December 11, 2018

Highlights

- Crazy lights went up last Sunday, and with lots more help from Youth with their good throwing arms and ability to climb on top of the Bell Tower, the finished product looks great!
- While putting up the crazy lights, we discovered the trap door at the top of the Bell Tower was not in place and is in need of repair. Raincoat Roofing repaired the current door, and is providing an estimate for a better, more secure and weather-proof door we may want to install in the future.
- Bona-fide Energy Solutions is working on getting our sanctuary stage lights repaired and in working order before Christmas. These are the only fixtures that we weren't able to convert to LED. They will also be providing an estimate for new fixtures, which we may invest in at a later date.
- We cut down two dead trees in November, in the WDPS playground and at the Community House
- Problems with a compressor in the boiler room led to overheating in several areas, which Artic was able to repair late November

Hopes:

- We have an estimate from R&R Plumbing to replace the water heater in the main building and correct a switch problem which has led to hot and cold water running to the wrong areas. We also have an estimate to cap off the toilet and sink on the stage area of the Community House, which have been unusable for several years. This estimate also includes a plan for replacing the faulty above-ground ejector system with a new pit and pump, which will remove the sewer smell that frequently permeates the Community House. We hope to complete all this work by the end of January.
- Washer and dryer in Fellowship Hall are on their last legs, and will likely need to be replaced this winter
- Main church doors need rehab – they stick shut, the bottoms are rotting, and water leaks through, flooding the inside entry. A door refurbish company, Best Way Refinishing, will be out next week to assess the condition and offer recommendations.
- We are looking at two major projects to increase efficiency and have general proposals from two companies so far. One is for lighting fixture replacement throughout the entire building, and another is for solar panels. Both of these projects require significant upfront investment. They both also offer rebates and savings to offset some of the costs. We plan to continue to locate suppliers to get additional proposals on each of these projects.

Submitted by: Jennifer Sykes, Staff liaison

Report of the Women Helping Woman

To the Governing Board

December 11, 2018

Information / Meeting / Highlights - TIMELINE

This topic will be closed. Next topic geared for Feb, 2019 CPA & new tax laws

11/04/18: Seminar was attended by 8 members & no guests. Faith Family Matters was the main method of communication with one member mentioning they saw the post on Face Book.

Prepare sign-in sheets (keep track of attendance and the ratio of members to guests.

Submitted by: Rosanne Goodrich-Schutz, Focus Elder

Report to the Governing Board Board of Lay Ministries December 11, 2018

Highlights

We sent out 20 postcards to our inactive members who have been missing for more than 3 months as part of our continued postcard project.

We started discussing ideas for our door tags for our new neighbor outreach program

Hopes

With the ideas starting for the door tags (new neighbor outreach program) we hope to come out with layout and start passing out in the neighborhoods sometime in January.

Submitted by: Vanessa Richardson, chair

Report to the Governing Board Nominating Committee December 11, 2018

Highlights

-Reviewed calendar and key nominating deadlines

-Selected board liaisons to reach out to the Chairs and confirm open positions for the 2019/2020 slate

-Set up Nominating folder in Office 360 to keep the tracking of the calls/letters easier

Hopes

- To fill the slate with the best candidates

- To develop a strategy to involve the congregation in suggesting candidates for the slate

Submitted by Theresa Gibbons, Chair

Submit "No Report"

Personnel, Tim Sullivan

FCC Foundation, Lois Glasgow