

# Flossmoor Community Church

## PASTORAL CARE ASSOCIATE

### **PRIMARY OBJECTIVE:**

Provide for the ongoing pastoral care, connection, and spiritual well-being of those in our congregation experiencing difficult transitions and challenging life situations – in particular, our hospitalized, homebound, senior, and disabled church members.

### **PRIMARY RESPONSIBILITIES:**

#### **Pastoral Care Ministry Leadership**

- In collaboration with the Pastor, Diaconate Board Chair and Stephen Ministry Leader, regularly assess our congregation's care needs, set goals, and develop a plan to strengthen our care ministry in line with our core vision and values
- Serve as primary staff liaison to the Diaconate Board, providing encouragement and care to the caregivers, including Deacons and Stephen Ministers
- Ensure the coordination of regular pastoral visits for those who are hospitalized, homebound, or challenged to gather with the church family
- Ensure the coordination of emergency care through an on-call team
- Assist with pastoral care training, encouraging, and equipping lay people to care for one another with sensitivity and compassion
- Develop appropriate group offerings for holistic support, healing, or education

#### **Visitation**

- Cultivate proactive connections with people in the congregation
- Provide timely, responsive, individual spiritual counsel and pastoral care
- Communicate individual needs with the staff, prayer ministry and Diaconate Board
- Check in with staff as an occasional "chaplain" presence

#### **Ancillary Responsibilities:**

- Be active in the life of the congregation and assist staff efforts when possible
- Attend worship regularly
- Assist with worship leadership when requested
- If applicable, preach up to four times/year
- Participate in staff meetings and all relevant retreats and planning meetings
- Attend Governing Board meetings as requested

### **MISCELLANEOUS:**

#### **Characteristics**

- Spiritually and relationally mature person with a passion for caring ministries
- Wise, approachable, warm, good-humored, pastoral presence
- Insightful supporter, equipper, and team-builder
- Self-directed, dependable, organized, and administratively competent planner
- Ordained clergy or able to demonstrate commensurate certification and experience
- Knowledgeable about trauma-informed and culturally sensitive pastoral care
- Acts and communicates in a manner that facilitates authentic and mutually accountable relationships with co-workers and members of the congregation and leadership

#### **Support & Accountability**

- Supervised and supported by the Pastor
- Receives at minimum annual reviews by the Pastor
- Is accountable to the Governing Board through the Personnel Committee
- Ongoing professional development is supported and expected

This is a flexible, part-time, exempt leadership position. Regular office hours and Sundays are expected.

*To apply, email your resume, cover letter to [pastoralcare@fccfaithful.org](mailto:pastoralcare@fccfaithful.org).*